

**Minutes of the Waukesha County Criminal Justice Collaborating Council  
Executive Committee  
Monday, December 8, 2008**

The meeting was called to order at 11:07 a.m.

**Present:** Judge Mac Davis (Chair), Jim Dwyer, Peter Schuler and Brad Schimel.

**Also present:** Rebecca Luczaj, Clara Daniels, Bonnie Morris, and Mike Geise. Recorded by Karen Phillips.

**Approve the Minutes of July 14, 2008 Meeting**

MOTION: Schimel moved, second by Schuler to approve the minutes of July 14, 2008. Motion carried by unanimous consent.

**AIM Conference Update**

Luczaj and Morris both recently attended a State AIM conference. Luczaj reviewed a handout of the AIM State Pilot Overview and a sample of an AIM report generated by Marathon County. She explained it is an initiative of the Effective Justice Strategies (EJS) Committee to put forth this program to provide judges more information on defendants prior to sentencing. Luczaj distributed a chart that lists the six pilot Counties, and includes a description of the chosen Target Population, Risk & Needs Assessment Tool, Responsivity Assessment Tool and Implementation Status. She stated that Milwaukee County is in the planning stages right now; the other five Counties have been working on the project for some time. Luczaj said that the State is asking whether Waukesha County would also want to participate as a pilot County. She stated a consideration is that there would be no additional funding. Existing staff would have to be utilized to gather the information and provide it to the judges.

Dwyer asked why Milwaukee is using a different assessment tool than the other Counties. Luczaj stated that it is most likely due to the fact they had already been using Socrates as a tool for quite some time and chose to use their existing tool. She added that Milwaukee County received \$500,000 for implementation of AIM. The other Counties had to use existing staff to compile the data. Luczaj suggested possibly WCS could gather the data and provide information. Dwyer asked if there is an opportunity for grant funding. Luczaj stated it was not mentioned at the conference, but she would look into some possibilities. She added that a decision would not have to be made today. There is time to review the information and discuss it again at the next meeting.

Davis stated that the AIM issue has been discussed at length in the past, mainly due to the interest and involvement of Carolyn Evenson. In the end, it was decided not to implement AIM, not only because of resources, but more importantly because the need could not be identified. He said that the majority of that type of information is already provided to the judges at sentencing, primarily by the District Attorney's Office and secondarily by the defense counsel. The lack of new information provided reduces the value of the project.

Davis stated the project would need ownership by someone in the Courts system – judicial, district attorney or public defender. WCS could gather the information, but can they be expected to do it for no charge? Dwyer suggested getting more information on the assessment tools to see what type of information would be provided. He asked about tracking the results of using the scores and the outcomes with sentencing. Luczaj stated she could gather some statistics on the effectiveness from the presentations at the conference, based on how the judges' sentences were impacted after receiving the risk score, and the numbers regarding recidivism. Davis expressed his skepticism about implementing AIM without any additional resources – the State is not providing much guidance nor any funding.

Schimmel referred to the sample AIM report from Marathon County for further discussion. Luczaj stated the argument in favor of this AIM report is that the judges using it like the succinct, written format. Davis asked Luczaj to contact WCS about the work they are currently doing, and how much extra work would it be to convert that information into an AIM report. An automated system that would pull information from CCAP and/or WCS would be most feasible.

Dwyer asked if there is tracking done on how successful the program is - how usable the information is, and how the judges and prosecutors feel. Luczaj stated the program is still very new. The State Courts Office is doing the tracking; however, there is not yet a full year of statistics.

Luczaj said that Milwaukee County has expressed that their experience in the AIM pilot program has been very much work. The State is requiring the data to be entered into CCAP System. The State is tweaking the CCAP database to be the mechanism to track the AIM data. It is a frustration because of duplication of data entry. Milwaukee already has a pre-trial database that tracks the identical data, and it cannot be imported into CCAP.

Davis suggested continuing to monitor the progress of the AIM Pilot Program and have one of the subcommittees look into it in the future.

### **NADCP Drug Court Enhancement Grant Application**

Luczaj reviewed the Overview handout as outlined. She explained that the Bureau of Justice Assistance (BJA) grant is due January 29, 2009. She stated the amount of funds available is \$200,000 over a two year period. The project would begin on September 1, 2009, dependent on the appropriation of funds from Congress. She noted that a portion of the matching funds must be cash. She stated they chose to focus on two of the five award categories: Provide Additional Services to Participants, and Evaluation.

Luczaj continued with review of the handout outlining the grant proposal summary. She explained that after conferring with Schuler and Matt Hiller (the program evaluator), they decided to write for the grant to increase the use of SCRAM in Alcohol Treatment Court. SCRAM is currently used for 15 days; this would be increased to 60 days (the recommendation is at least 45-90 days).

Luczaj continued with a review of the proposal summary for the Drug Court Evaluation. Matt Hiller would continue as the program evaluator, and the cost would remain at the current rate of \$21,600 for two years. The evaluation would show whether increasing the use of SCRAM has a positive effect on the overall success of program participants.

Luczaj stated that upon the CJCC Executive Committee's approval to proceed, she would submit the "Intent to Apply" to the County Executive by December 10, 2008. Schuler stated he had a brief conversation with the County Executive, and Vrakas was supportive of more funding for SCRAM use in the Alcohol Treatment Court. Davis stated we should continue to move forward; Alcohol Treatment Court has been so successful, we must continue to pursue efforts to improve it.

### **Preparation for May 18, 2009 Strategic Planning**

Luczaj asked for feedback on the facilitator used for the Strategic Planning meeting last year. Schimmel stated that it was a very productive day. Schuler thought the facilitation worked well. Dwyer stated a facilitator keeps the group focused, working within a set timeframe for the accomplishments and goals, and staying on track in reaching the goals. He stated that a half-day session rather than an all day session would be more productive. Davis stated that the session was interesting and useful; however, a better job could be done gaining a majority consensus in determining the focus issues. Davis stated the

last time there were people involved beyond CJCC members – it would be important to have the right balance of people. Dwyer suggested to start the planning process early, to get it on people's calendars. Luczaj stated that possibly 15-25 people maximum would be a desirable number of participants. Dwyer asked Luczaj to look into what the facilitators' recommendations are, and what they would expect for participation. Luczaj confirmed that there is money available in the budget for Strategic Planning. Suggestions for possible meeting locations include WCTC, Steinhafel's and GE.

### **2009 Executive Committee Meetings- Discuss/Approve Possible Time Change to Accommodate Schedules**

Luczaj stressed the importance of having a quorum for the CJCC Executive meetings. After discussion, the consensus was that the meetings would be held on Mondays at 8:30 a.m., but not necessarily the same week each month. The meetings will be held in Room 179 whenever possible.

Next CJCC Executive Committee meeting was set for Monday, January 12, 2009, at 8:30 a.m., in Room 179.

The meeting adjourned at 11:55 a.m.